

TOWN OF LYME
Select Board Meeting
October 9th, 2014
Town Office Conference Room
Approved: October 16th, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), Chief O'Keefe (Police), Fred Stearns (Road Agent), & Dina Cutting (Administrative Assistant). Rusty Keith, Community member.

1. Chair Smith called the meeting to order at 8:00AM.
2. Highway Department: Stearns reviewed the proposed 2015 highway budget. The following topics were discussed:
 - Acorn Hill Road-This will be the site for dirt road upgrade for 2015. The estimated amount for 1 mile of this up grading is \$100,000. The board felt doing this in 3 phases would be best. The Class V road upgrade capital reserve fund will be used for this. In order to start this long range upgrade the board will ask the town to use \$45,000 from the Class V roads CRF. The board will review and set requested amounts to go in to the CRF at the October 14th, 2014 Select board budget meeting with the understanding that this CRF will be funding the upgrades in the coming years.
 - Payroll- Stearns is requesting the Select Board's recommended 1.3% for himself. Stearns has requested a 3% increase for all other highway department employees.
 - Safety Clothing: The highway department will be having safety clothing and rags delivered and cleaned by Unifirst. The total increase to this line will be about \$300.00.
 - The board reviewed the \$10,000 increase to the material and maintenance of gravel roads. This increase is due to the need for gravel on various roads. Mud season line also increased by \$10,000.
3. Hazardous trees on Acorn Hill were discussed. MacKenzie will contact the land owner and discuss getting permission to cut and find out if they want the wood. If the land owner does not want this wood it will be addressed at a later date. Stearns will contact Thompson Trees Service and get a price from them to take down all 3 trees. This is a very dangerous situation and needs to be addressed as soon as possible. This expense will come out of roadside maintenance.
4. Town Clerk: Jenks presented the 2015 budget proposal. Questions have come up concerning the strength of the Towns security concerning computers etc. Allan Tredwell had come to work on the Police Department computer system and has expressed concern over the system not being secure enough. Police Department has had problems with not enough download speed. Police software and programs do not work well. Fairpoint is 15/1 and this is not enough for the police departments. O'Keefe has received pricing from Wivalley and G4 for lines through FastRoads. Harvey Brotman, Lyme's IT support does not work on the Police software; this has to be Mr. Tredwell. It seems the Town Clerk is going to need more band width when the next upgrade is scheduled and it makes sense to do this all at the same time. The board would like to discuss these issues with Harvey Brotman, Town Computer Consultant. The sonic wall needs to be replaced sooner rather than later.
3. Police: Hanover dispatch has informed Chief O'Keefe that the next software upgrade is

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not compatible with the computer in a police vehicle. This computer will need to be replaced as soon as possible. It was also identified that the Police mobile computers are not on the CRF replacement plan.(Police Department used to get grant funding for all the mobile computers, and they would be replaced with the new vehicle)

4. Rusty Keith: A group of taxpayers from Lyme are trying to get the State to reconsider how current use taxation is done. They have gone to the Orford Select board. Orford is interested in getting an opinion from New Hampshire Municipal Association. Lyme is also a member of this association. The Select Board would consider signing a letter along with Orford to have the legal team at NHMA give an opinion to consider if this is a case of unconstitutional taxation. This would be an opinion only, then the boards could consider where to go with this information. This group of tax payers will draft a letter for consideration.
5. MacKenzie moved to approve the minutes of October 2nd, 2014 & October 3rd, 2014 meetings. Seconded by Jenks. Minor changes were offered. Voted unanimously in favor.
6. Matters arising:
 - Parking Ordinance: Questions about the proposed parking ordinance have been presented to various Board members. Smith will write a note for the listserve and web page reiterating the goal is to have monies from parking violation fines paid directly to the Town as revenue. Currently these fines go to the state. If the Town has a parking ordinance then these fines will come to the town. This parking ordinance will not change any parking rules the town goes by now.
 - O'Keefe noted a safety concern out at the end of Dorchester Road. Hikers are parking dangerously; sometimes not even pulling off the road. Then they go off hiking leaving the car unattended and an obstruction in the road. The sign that was put up by the Conservation Commission is gone however there are signs saying *No Parking* and there is a sign in the Skiway parking lot inviting hikers to park there.
 - Willis Consulting Engineering contract was approved with changes noted.
 - Reviewed and discussed various paved road projects. CLD notified MacKenzie they are at a point in their work that the Town can move ahead with the grinding. Estimated amounts committed from the Paved Road warrant article are as followed:
 - CLD-\$41,996.00
 - Grinding River Road and Goose Pond Road-\$25,263.84
 - Guard rails River Road-\$6,600.00
 - Totaling \$73,859.00 the balance of \$23,271.00 to be used.

The slump on River Road is going to be a much bigger problem than first thought. There are very large caves under the road causing the slump and this is going to get much worse very fast. MacKenzie would like to have CLD investigate this problem; utilizing the State to help figure a way to repair this before the bank and road are washed away.

- ✓ MacKenzie moved to authorize CLD to investigate this problem.
Seconded by Jenks. Smith noted he would like to see a proposal from

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CLD with a maximum monetary amount concerning this problem and how it could be fixed. The board members agreed to this. Motion voted unanimously in favor.

- A Market Street property owner was requesting lower than 30 miles per hour speed signs to slow traffic down in that area. The concern was that traffic was a danger to the kids playing in the road. MacKenzie noted that the road should not be treated as a playground and we should keep the children out of the roadway.
7. Public comments: None at this time
 8. Manifest: A manifest in the amount of \$195,828.86 was reviewed and signed by the board; this includes the second payment for the September school appropriation in the amount of \$150,000.
 9. The board reviewed the Cemetery Commission revised budget request for 2015
 10. The board reviewed the Transfer Station proposed budget for 2015
 11. Warrant for election was signed.
 12. At 9:45AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (c). "Reputation" Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, O'Keefe & Cutting.
 13. At 10:00AM the Board returned to public session having signed a letter to a property owner.
 14. The suggestion of small hay rides on the common for the Pumpkin Festival was reviewed. It was the sense of the board to approve this as long as there was going to be adults in charge to make it as safe as possible.
 15. Committees & Commissions:
 - Coffee hour: Jenks reported 3 people attended Coffee hour-they discussed the proposed parking ordinance & Town Clerk extended hours.
 - Conservation Commission: The Commission reviewed and voted on the proposed 2015 Conservation Commission budget. They also nominated James Monroe to fill Heather Toulmin's seat until March 2015 and discussed appointing Mary Beth Keifer as an alternate.
 - Roads Committee: The grinding on Goose Pond Road can be done at any time. Acorn Hill Road drainage was reviewed and discussed. *Bridge in a Back Pack* was discussed concerning the Hewes Brook Bridge.
 16. Pathways proposal for South End of River Road was reviewed and discussed. MacKenzie was concerned that this did not address the final road construction. It was MacKenzie's understanding that the board would have bid ready documents, final drainage and road plans. It does not seem this is the case. She noted the amount is high and the proposal is open-ended, it was noted at this time that this is unacceptable and MacKenzie believes the board needs to ask them to do better. Concerns with some of the conditions of the contract i.e. ownership of documents, were noted by MacKenzie. It was the sense of the board to invite Pathways to a meeting in order to address these questions and concerns.
 17. Ongoing business:
 - Town I.D's: where is this project?
 - Classes offered by UNH: MacKenzie asked if any of the Highway

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Department was going to the Green snow class, for reduction in salt use. It was noted the Highway Department, as of today, are not going to this class.

- November 3 at 5:00PM is set up for the Election.
- December 12th, 2014 will be the tentative date for the Town Holiday Party.
More discussions on this at a later date.

18. At 10:45AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II (b). "Hiring of personnel" Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks, & Cutting.
19. At 10:55AM the Board returned to public session-an offer of employment for the Call-in Winter Highway job will be made.
20. There being no further business at 10:55AM Smith moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting